



Office Dynamics' 17th Annual Conference for
Administrative Excellence
September 21 – 24, 2010
Las Vegas, Nevada

REGISTRATION FORM

Name (please print all attendee information)

Title _____
Company _____
Mailing Address _____
Mail Code or Mail Stop: _____
City _____ State _____ Zip _____
Telephone Number (required): () _____
E-mail (required): _____



Using a check mark please indicate the appropriate registration option below.

	COST	ATTENDANCE	AMOUNT
"Early Early Bird!" (By March 1)	\$1189	_____	_____
"Early Bird" (March 2 – July 1)	\$1289	_____	_____
Registration (July 2 – September 1)	\$1389	_____	_____

Form of Payment:

Check enclosed for \$ _____ (made payable to Office Dynamics, Ltd.)

(Note: To benefit from the "Early Early Bird" or "Early Bird" registration, **your check or credit card number must accompany your registration form by the due date above.**)

Please charge my _____  _____ 
Card Number _____ Exp. Date _____
Cardholder's signature _____
Billing Address _____
City _____ State _____ Zip _____

Cancellation Policy: Should you be unable to attend for any reason, a full refund, less the \$300 non-refundable deposit, will be issued **if we receive notice in writing by August 1, 2010**. After August 1, all registrations and no-shows are subject to full conference fee. A company may substitute one attendee for another. Refund for credit cards will only be given as credit, not check reimbursement. Should the Conference need to be rescheduled due to acts of nature or national disasters, the Conference will be rescheduled, not cancelled. Attendees can send a substitute if they cannot attend the rescheduled date.

Mail this form to:
Office Dynamics, 2766 Evening Rock Street, Las Vegas, NV 89135
Or Fax to: (702) 360-5356
CALL 800-STAR-139 for more information